

8

DEPARTMENT: Precinct 2 - 212-612-321 & 324

VENDOR: Smith Ag Service

PO # N/A

PO DATE:

INV DATE: 10/13/2020

APPROVAL REQUIRED DATE APPROVED:

EXPLANATION: PO was not requested prior to purchase

Smith Ag Service RECEIVED

1506 S. 7th
Corsicana, Texas 75110

APR 14 2021

Invoice

Date	Invoice #
10/13/2020	5442

NAVARRO COUNTY
AUDITOR'S OFFICE

Bill To
NAVARRO COUNTY PCT2 C/O TYRONE BAILEY 300 W. 3rd Ave. Ste 2 Corsicana, Tx 75110

P.O. No.	Terms	Project
311605	Net 30	

Quantity	Description	U/M	Parts	Machine Work	LABOR	Amount
4	1 1/8" nylon locknut		7.77			31.08
1	Shipping on parts		18.24			18.24
4	TIGER MOWER BLADE		53.98			215.92
4	BLADE BOLT-UFT/TIGER/LAND PRIDE		14.15			56.60
1	Shipping on parts		12.94			12.94
<p>Debit: 212-612-321 Desc: 1 1/8" Nylon locknuts \$31.08 PO#: NA shipping \$18.24 Invoice#: 5442 Vendor#: 7481</p> <p>Debit: 212-612-324 Desc: Unit 21B - Blades \$272.52 PO#: NA Unit 21B - shipping \$12.94 Invoice#: 5442 Vendor#: 7481</p> <p>APR 21 2021</p> <p>Tleb R</p>						

Phone #
9036417370

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Balance Due	\$334.78
Total	\$334.78

Smith Ag Service

1506 S. 7th
Corsicana, Texas 75110

RECEIVED

APR 14 2021

Invoice

Date	Invoice #
10/13/2020	5446

NAVARRO COUNTY
AUDITOR'S OFFICE

Bill To
NAVARRO COUNTY PCT2 C/O TYRONE BAILEY 300 W. 3rd Ave. Ste 2 Corsicana, Tx 75110

P.O. No.	Terms	Project
311605 07/17/20 PO #	Net 30	

Quantity	Description	U/M	Parts	Machine Work	LABOR	Amount
2	2500 Series inner profile tube		165.20			330.40
1	Shipping on parts		42.21			42.21

Debit: 212-612-321
 Desc: Unit 27m - Inner Profile Tube \$330.40
 PO#: NA Unit 27m - Shipping \$42.21
 Invoice#: 5446
 Vendor#: 7481

Feb 12

APR 21 2021

Phone #
9036417370

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Balance Due	\$372.61
Total	\$372.61



NAVARRO COUNTY AUDITOR'S OFFICE

300 W 3rd Ave, Suite 6
Corsicana, Texas 75110
e-mail: auditor@navarrocounty.org

Natalie Robinson, First Assistant,
Kaye Martin, Assistant
Lisa Clay, Assistant
Patty Wells, Assistant
Jan Wise, Administrative Assistant

Terri Gillen, County Auditor Phone: (903) 654-3095 Fax: (903) 654-3097

INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
Purchase order number is inconsistent with invoice
Amount billed does not match the purchase order
Vendor on purchase order does not match invoice
Insufficient documentation to process payment
Signature or date not present
Budget Account Number (Line Item) is missing - Acct #
Insufficient budget
Payment Request inconsistent with County Policy
Other

RECEIVED

APR 21 2021

NAVARR COUNTY AUDITOR'S OFFICE

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: PO was not requested prior to purchase for Invoices 55442, 5446

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Signature [Handwritten Signature]

Date 4-21-2021